

CLAIMS

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1. A single-sheet registration form and key packet comprising:
a registration form;
an unfolded key packet ^{separated from the} separated from the registration form by a line of perforations, the unfolded key packet including a number of lines of perforations that allow the unfolded key packet to be quickly and accurately folded into a complete key packet;
and
one or more die-cut slots in the unfolded key packet which serve as a slot or
10 slots for a number of keys in the complete key packet.
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2. The single-sheet registration form and key packet of claim 1 wherein the single-sheet registration form and key packet is pre-printed with textual and graphical information.
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3. The single-sheet registration form and key packet of claim 1 wherein the single-sheet registration form and key packet is printed on a printing device to contain textual and graphical information.
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4. The single-sheet registration form and key packet of claim 1 wherein the single-sheet registration form and key packet is pre-printed with textual and graphical information and wherein the single-sheet registration form and key packet is printed on a printing device to contain additional textual and graphical information.
5. The single-sheet registration form and key packet of claim 1 wherein the single-sheet registration form and key packet is rectangular and has a greater vertical dimension than a horizontal dimension, wherein the registration form comprises the top portion of the single-sheet registration form, and wherein the

registration form is separated from the unfolded key packet by a horizontal line of perforations

- 5 6. The single-sheet registration form and key packet of claim 5 wherein the single-sheet registration form and key packet is bisected by a vertical line of perforations, wherein a lower tab of the unfolded key packet is separated from a central portion of the unfolded key packet by a second horizontal line of perforations, and wherein the complete key packet is formed by folding the unfolded key packet first about the second horizontal line of perforations and then about the vertical line of perforations.

7. The single-sheet registration form and key packet of ^{claim / wherein} ~~claim wherein~~ the keys are selected ^{from a group consisting of metal} ~~from metal~~ keys and magnetic key cards.

- 15 8. A method for registering a registree, the method comprising:
 obtaining information from the registree related to registering the registree and entering the obtained information into a computer system;
 invoking a software routine to transmit the information obtained from the registree to a printing device connected to the computer system;
 printing by the printing device a single-sheet registration form and key packet, including printing the information obtained from the registree;
 separating the registration form from the key packet;
 providing the registration form to the registree for the registree to read and sign;
 25 folding the key packet into a constructed key packet;
 inserting into the key packet a key; and
 presenting the constructed key packet including the key to the registree.
9. The method of claim 8 further including:

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printing by the printing device a single-sheet registration form and key packet, including printing the information obtained from the registree and information encoded in software templates.

- 5 10. The method of claim 8 wherein the single-sheet registration form and key packet is pre-printed with textual, graphical, or textual and graphical information.